

## CITY OF MENASHA

### Council Chambers, 3rd Floor- 140 Main St., Menasha

140 Main Street, Menasha

June 4, 2007

## MINUTES

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### I. CALL TO ORDER

#### A. [Call to Order](#)

Item Action:  
None

#### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	Meeting called to order by Mayor Laux at 7:00p.m.			

### II. PLEDGE OF ALLEGIANCE

#### A. [Pledge of Allegiance](#)

Item Action:  
None

### III. ROLL CALL/EXCUSED ABSENCES

#### A. [Roll Call](#)

Item Action:  
None

#### Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
	PRESENT: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski Comments			
	ALSO PRESENT: Mayor Laux, CA/HRD Brandt, PC Stanke, FC VanderWyst, CDD Keil, C/T Stoffel, PRD Tungate, PWS Jacobson, Clerk Galeazzi and the Press. EXCUSED: PHD Nett			

### IV. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

#### Minutes to approve:

#### A. [Common Council, 5/21/07](#)

Item Action:  
None

#### Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve Common Council Minutes, 5/21/07.	Alderman Eckstein	Alderman Michalkiewicz	Passed
	Motion carried on voice vote.			

### Minutes to receive:

**B. [Administration Committee, 5/21/07](#)**

**Item Action:**  
None

#### **Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve Minutes to Receive B-G and Communications 1-12	Alderman Michalkiewicz	Alderman Eckstein	Passed
Discussion: Ald. Chase - Comm. #9 and #10, in favor of the single stream recycling. Motion carried on voice vote.				

**C. [Board of Public Works, 5/21/07.](#)**

**Item Action:**  
None

**D. [NM Fire Rescue Joint Finance & Personnel Committee, 5/22/07](#)**

**Item Action:**  
None

**E. [NM Fire Rescue Joint Fire Commission, 5/29/07](#)**

**Item Action:**  
None

**F. [Plan Commission, 5/22/07.](#)**

**Item Action:**  
None

**G. [IT Steering Committee, 4/18/07](#)**

**Item Action:**  
None

### Communications:

1.

[Bill & Peggy Currie to Mayor Laux, 5/19/07; Thank you to Diane Schabach](#)

**Item Action:**  
None 2.

[Robert Merriam \(First National Bank\), 5/11/07; Introduction of his successor](#)

**Item Action:**  
None 3.

[Junior Achievement to Mayor Laux, 5/16/07; Thank you to AP Beckendorf](#)

**Item Action:**  
None 4.

[DPW Radtke to Gunderson Cleaners, 4/3/07; Damage to street lights on Center Street](#)

**Item Action:**  
None 5.

[Winn Cty Human Services to PHD Nett, 5/24/07; Notice of funding for Older Adult Health Screening Program.](#)

**Item Action:**  
None 6.

[WIDOT to Mike LaLonde, 5/25/07; Midway Road Project.](#)

**Item Action:**

None 7.

[CA/HRD Brandt Memo, 5/30/07; Athletica Fitness Offer to Purchase](#)

**Item Action:**

None 8.

[WI State Legislature, 5/30/07; Bill to Close Newark Loophole Advances Through Committee.](#)

**Item Action:**

None 9.

[Calumet Cty Legislative Committee Meeting Minutes, 4/13/07.](#)

**Item Action:**

None 10.

[Wisconsin Municipal Insurance Comm.; Revenue Bond, Series 1987, Paid in Full.](#)

**Item Action:**

None 11.

[PWF, Anniversary Survey of Automated Refuse Collection System and Single Stream Recycling, 5/2007.](#)

**Item Action:**

None 12.

[DPW Refuse and Recycling Survey Results, 5/2007](#)

**Item Action:**

None

**V. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY**

**Five (5) minute time limit for each person**

**A. [Public Comments on any matter of concern to the city](#)**

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			
A. Larry Reddin, 393 Willow Lane. Support O-11-07, Sidewalk Ordinance.	Comments			
B. Sheila Brucks, 238 Butte des Morts. Ad-Hoc Committee not necessary.	Comments			
C. Mary Ann Mulvey, 274 Misty Meadows. Board of Public Works can still decide to install sidewalks.	Comments			

D. John Breaker, 335 Willow Lane. Support O-11-07 Sidewalk Ordinance.

Comments

E. Mary Nebel, 713 1st Street. Other ordinances need to be addressed.

## VI. APPOINTMENTS

A. [None](#)

**Item Action:**  
None

## VII. CLAIMS AGAINST THE CITY

A. [None](#)

**Item Action:**  
None

## VIII. REPORT OF COMMITTEES/BOARDS/COMMISSIONS

### A. Plan Commission:

1.

[None](#)

**Item Action:**

None

### B. Administration Committee:

1.

[City of Menasha Electronic Communications & Information Systems Policy](#)

**Item Action:**

None

#### Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

Acted on in Administration Committee - Referred back to IT Steering Committee.

2.

[Consulting Agreement with McClone Insurance Group, July 1, 2007 to June 30, 2008, and authorized signature.](#)

**Item Action:**

None

#### Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Wisneski	Alderman Pack	
Discussion				
move	to hold for two weeks	Alderman Taylor	Alderman Merkes	Held

3.

[Licenses: Renewal liquor and malt beverage applications on file for the licensing year July 1, 2007-June 30, 2008.](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve list submitted except The Vault, Franky's of Menasha, Hanks Tavern and Solea Mexican Grill	Alderman Wisneski	Alderman Merkes	Passed
Motion carried on roll call 8-0.				

4.

[Accounts payable and payroll from 5/24/07-5/31/07 in the amount of \\$819,408.88.](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Wisneski	Alderman Taylor	Passed
Motion carried on roll call 8-0.				

**C. Board of Public Works:**

1.

[Change Order - CD Smith Cnstruction, Inc. Water Treatment Plant Modifications; Constract Unit No. M002-940266.02; DEDUCT \\$1,857.00 \(Change Order No. 6\)](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Pack	Alderman Chase	Passed
Motion carried on roll call 8-0.				

2.

[Change Order - CD Smith Construction, Inc. Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; ADD \\$22,572.00 \(Change Order No. 7\).](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Pack	Alderman Chase	Passed
Motion carried on roll call 8-0.				

3.

[Change Order - Vinton Construction Co.; River Street Relocation Roadway Construction: Contract Unit No. 2006-06; ADD \\$59,732.49 \(Change Order No. 4\).](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Pack	Alderman Chase	Passed
Motion carried on roll call 8-0.				

4.

[Payment - Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06: \\$24,041.32 \(Payment No. 7\).](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Pack	Alderman Chase	Passed
Motion carried on roll call 8-0.				

**D. Personnel Committee:**

1.

[None](#)**Item Action:**

None

**E. NEENAH-MENASHA FIRE RESCUE:**

1.

[NM Fire Rescue Finance & Personnel Committee Recommends to proceed with purchasing a new rescue/pumper engine from Pierce Manufacturing, as proposed by NM Fire Rescue Truck Committee, at a cost not to exceed \\$196,566.00 \(Menasha's share\), and accept the pre-payment offer by Pierce Manufacturing, and NMFR Truck Committee secure appraisals and expected revenues to be generated by the sale of the current Engine 32 and Rescue 31 vehicles.](#)

**Item Action:**

None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to approve	Alderman Wisneski	Alderman Pack	Passed
Motion carried on roll call 8-0.				

**IX. ORDINANCES AND RESOLUTIONS****A. O-9-07 - An Ordinance Relating to Mayoral Salary****Item Action:**  
None**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to adopt O-9-07	Alderman	Alderman	

Discussion

move to amend as follows: The salary of the Mayor shall be  
 \$64,640 commencing on the third Tuesday of April 2008;  
 \$65,286 commencing on the third Tuesday of April 2009;  
 \$65,939 commencing on the third Tuesday of April 2010;  
 \$66,598 commencing on the third Tuesday of April 2011.

Alderman Alderman  
 Merkes Hendricks Failed

Motion failed on roll call 3-5. Ald. Merkes, Taylor, Hendricks - yes; Ald. Wisneski, Pack, Eckstein, Michalkiewicz, Chase - no.

move to hold Public Hearing Alderman Taylor Died for lack of Second

move to hold for two weeks Alderman Taylor Alderman Merkes Held

**B. O-11-07 - An Ordinance Relating to City of Menasha Sidewalk Policy (Ald. Pack). Item Action: None**

**Motions**

**Motion Type Motion Text Made By Seconded By Motion Result**

move to adopt O-11-07 Alderman Pack Alderman Eckstein

Discussion

move to table O-11-07 Alderman Merkes Alderman Hendricks Failed

Motion failed on roll call 4-4. Ald. Merkes, Taylor, Wisneski, Hendricks - yes; Ald. Pack, Eckstein, Michalkiewicz, Chase - no.

**Comments**

Motion to adopt O-11-07 carried on roll call 5-3. Ald. Wisneski, Pack, Eckstein, Michalkiewicz, Chase - yes; Ald. Merkes, Taylor, Hendricks - no.

**X. HELD OVER BUSINESS**

**A. Parking Committee Recommendation to remove three angle parking stalls on Broad Street, west of east exit driveway for Broad Street Parking Lot and set Public Hearing. Item Action: None**

**Motions**

**Motion Type Motion Text Made By Seconded By Motion Result**

move to schedule Public Hearing for June 18, 2007 at 6:55p.m Alderman Wisneski Alderman Merkes Passed

Motion carried on voice vote.

**B. Parking Committee recommendation to remove three angle parking stalls on Broad Street, west of east exit driveway for Broad Street Parking Lot. Item Action: None**

**Motions**

**Motion Type Motion Text Made By Seconded By Motion Result**

Comments

No Action

**XI. COUNCIL DIRECTIVES**

**A. CDD Keil - History of permanent and temporary sign placement at Badger Ice Cream (Ald. Hendricks) Item Action: None**

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

A quote was received from the sign company to relocate the permanent sign and remove the temporary sign. The permanent sign was permitted, but was placed in the wrong spot. Staff is working on scheduling a meeting with the owner to address sign placement.

**B. [DPW Radtke - Vision control problem at City Square \(Ald. Merkes\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

DPW Radtke submitted a memo indicating his findings on the vision control problem. The retaining wall and shrubs within the retaining wall/planter are not in compliance with the City code. Ald. Merkes asked for this item to appear on the next agenda.

**C. [CDD Keil - Report on Larsen Study \(Ald. Wisneski\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

A representative from Larson Engineering will give a presentation to the Council before the Common Council meeting on June 18. A copy of the Larsen Study is available on the City Website.

**D. [CDD Keil - Status of Nature's Way \(Ald. Chase\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

Seven new homes are under construction on Nature's Way. They are a little behind on the project due to some soil issues.

**E. [CDD Keil - Steps of walkway behind 175 Main St. \(Ald. Taylor\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

There is a concern of using the steps leading from the walkway to the parking lot area behind 175 Main Street. The steps are an industrial type with an open tread. Building Inspectors are not aware of any state requirements on this type of step. Solutions to this would be either attach a different material over the current tread or use a slip resistant cover on the steps.

**F. [Park Supt. Huss - Planting of Ash trees throughout City \(Ald. Taylor\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

PRD Tungate reported for Park Supt. Huss that Park Staff is taking an active roll in educating themselves on the Emerald Ash Borer situation. They are ready to deal with anything that may happen with Emerald Ash Borer. No new ash trees have been planted in the City for two years.

**G. [DPW Radtke - Increase in parking lot fees \(Ald. Taylor\)](#)**

**Item Action:**  
None

**Motions**



Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

DPW Radtke submitted a memo which included copies of minutes from the Ad-Hoc Parking committee, Board of Public Works, and Common Council meeting where action was taken to increase the parking permit fees to \$15 in 2005, \$20 in 2006, \$25 in 2007, and \$30 in 2008.

**H. [PRD Tungate - VHS Virus - Potential DNR Grants \(Ald. Taylor\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

PRD Tungate has contact a representative of the DNR and there are no grants available for the picking up of dead plants and fish. Special receptacles for the disposal of bait and plants are eligible for funding through the Aquatic Invasive Species program. Staff feels there is no need to pursue acquiring any type of special receptacle, but will monitor the situation and pursue a remedy should the need arise.

**I. [PRD Tungate - Landscaping lights at City Square \(Ald. Taylor\)](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

Park Supt. Huss explained in his memo dated 5/31/07, Beck Electric has been notified of the problems with the landscape lighting and will take care of it as soon as possible.

Comments

Comments

NEXT AGENDA: Ald. Merkes - 1) status of landscape at Marina Place; 2) follow-up on vision control problem at City square. Ald. Hendricks - follow-up on sign issue at Badger Ice Cream. Ald. Taylor - 1) status of 535 First St; 2) walkway steps behind 175 Main St.; 3) landscape lighting at City square. Ald. Wisneski - River Street landscaping.

**XII. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)**

**A. [Public comments on matters pertaining to the agenda](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Comments			

A. Larry Reddin, 393 Willow Lane. Final vote on O-11-07, Sidewalk Ordinance.

**XIII. ADJOURNMENT**

**A. [Adjournment](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text	Made By	Seconded By	Motion Result
move	to adjourn at 8:00p.m.	Alderman Taylor	Alderman Michalkiewicz	Passed

Motion carried on voice vote.

Comments

Comments

Respectfully submitted by Deborah A. Galeazzi, City Clerk